

## Konica Minolta Add Fax Number at Copier

- 1. Touch Fax/Scan button
- 2. Touch Addr. Reg.

3. Touch New

- 4. Touch Address Type then touch Fax
- 5. Touch Name
- 6. Type in the name
- 7. Touch OK
- 8. Touch Index
- 9. Touch which index option you want the fax number stored under
- 10. Touch OK
- 11. Touch **Favorites** if you want the fax number under the Favorite section as well as the index
- 12. Touch Fax Number
- 13. Type in the fax number
- 14. Touch OK
- 11. Touch Register
- 12. Touch Close

The fax number is now in the address book





